

Network and Administration

Certificate III in Information Technology (Network Administration)

TAFE SA 2010 Intake Information

TAFE SA Code: HBH
National Code: ICA30105
Course Type: Training Package Qualification
Industry Group: Information Technology
Career Group: Network and Administration
Duration: 6 months Full Time or Part Time equivalent
Selection Criteria Link to Grid Link:

Qualification/Certification

Students who successfully complete only one or more units of competency within this Qualification will receive a Statement of Attainment.

TAFE SA Code	National Code	Qualification/Duration
HBH	ICA30105	Certificate III in Information Technology (Network Administration) 6 months Full Time or Part Time equivalent

Skills Covered

Certificate III in Information Technology (Network Administration)

This course covers a range of introductory technical skills to support information technology activities in the workplace at advanced IT user or introductory technical support levels. They will learn to administer and configure a network operating system; administer network peripherals; create user documentation; determine and action network problems; install and manage network protocols; install and optimise system software; provide basic system administration; provide network systems administration; run standard diagnostic tests; and use advanced features of computer applications. Other areas covered include OH&S as it relates to the information technology industry; and providing advice to clients.

Minimum Entry Requirements

Any one of:

- Satisfactory completion of SACE Stage 2 (or equivalent)
- Any Certificate II
- Satisfactory achievement in the TAFE SA Assessment of Basic Skills (TABS)

Campus Delivery Locations, Modes and Codes

Adelaide City - Award - SATAC application process On Campus, FT & PT, Day & Evening, 601310 - Closed for applications
Berri - Award - SATAC application process On & Off Campus, FT & PT, Day & Evening, Apply direct to campus
Barossa Valley - Award - SATAC application process On & Off Campus, FT & PT, Day Only, Apply direct to campus
Gawler - Award - SATAC application process On & Off Campus, FT & PT, Day & Evening, Apply direct to campus
Kadina - Award - SATAC application process On & Off Campus, FT & PT, Day Only, Apply direct to campus
Mount Barker - Award - SATAC application process On & Off Campus, FT & PT, Day & Evening, Apply direct to campus
Mount Gambier - Award - SATAC application process On & Off Campus, FT & PT, Day & Evening, Apply direct to campus
Noarlunga - Award - SATAC application process On Campus, FT & PT, Day Only, 615312 - Closed for applications
Pt Lincoln - Award - SATAC application process On & Off Campus, FT & PT, Day Only, Apply direct to campus
Port Pirie - Award - SATAC application process On & Off Campus, FT & PT, Day Only, Apply direct to campus
Tea Tree Gully - Award - SATAC application process On Campus, FT & PT, Day & Evening, Apply direct to campus
Whyalla - Award - SATAC application process On & Off Campus, FT & PT, Day & Evening, Apply direct to campus

Course Notes

Applies to all Student Groups

- Successful applicants are required to commence at Certificate II level unless they demonstrate the core competencies of Certificate II in Information Technology by either successful completion of Certificate II equivalency test, relevant work experience or study. Contact a campus for details. Some specialised subjects may differ between campuses.

Expected Employment Outcome Example

Possible job roles include ICT user support; maintenance technician.

Note: Completion of a TAFE SA course does not guarantee an employment outcome. Formal requirements other than educational qualifications (eg licensing, professional registration), may apply to some occupations.

Application Selection

Award - SATAC application process

- Applications for the 2010 Intake must be made through the centralised TAFE Admissions system via <http://www.satac.edu.au/tafeweb/sect02/default.asp> (South Australian Tertiary Admissions Centre) by the advertised date.
- Applicants can make one application for up to six course preferences.
- Applications for 'Apply to Campus' courses are made direct to the relevant campus and a separate application is required for each course an applicant wants to study.

Fees

Charges vary between courses and subjects and are based on a rate per hour. Concessions may be available to holders of certain government concession cards, and in some circumstances fees may be paid by instalment. A brochure detailing the refund of fees policy is available at each campus. The standard TAFE SA fee for State Government-subsidised courses undertaken by students enrolled in two consecutive semesters is capped at \$2140 in 2010. This fee cap does not apply to all courses.

Students are generally expected to purchase their own textbooks, personal equipment, uniforms and stationery.

Module/Units Listing

Core and Elective Units for: Certificate III in Information Technology (Network Administration)

All students will be required to undertake the core units and a range of elective units to complete the qualification. Not all units listed are offered at all campuses. Please check with the campus for details.

TAFE SA Code	National Code	Name	Hours
HEDR	ICAS3121B	Administer network peripherals	20
HEBN	ICAU3004B	Apply occupational health and safety procedures	20
HEDS	ICAS3234B	Care for computer hardware	20
HEDP	ICAS3120C	Configure and administer a network operating system	50
HEEB	ICAI3021B	Connect internal hardware components	20
ECBP	BSBCM304A	Contribute to personal skill development and learning	30
HEBW	ICAB4135B	Create a simple mark up language document to specification	40
HEDA	ICAD3218B	Create user documentation	20
HEDN	ICAS3034B	Determine and action network problems	20
HEBT	ICAB3018B	Develop macros and templates for clients using standard products	40
HEEC	ICAI3110C	Implement system software changes	20
HEED	ICAI3101B	Install and manage network protocols	30
HEEA	ICAI3020B	Install and optimise operating system software	20
HEBP	ICAU3019B	Migrate to new technology	20
HEDL	ICAS3031B	Provide advice to clients	40
HEDK	ICAS3024B	Provide basic system administration	20
HEDM	ICAS3032B	Provide network systems administration	20
HEEG	ICAT3025B	Run standard diagnostic tests	10
HEBG	ICAU3126B	Use advanced features of computer applications	40
HEBX	ICAB4169B	Use development software and IT tools to build a basic website	40